

**Roll Call -**

Commissioner Sanborn opened the meeting at 9:00 AM from the Commissioners Chambers with Commissioner Baldacci and Administrator Honey present.

Commissioner Cushing attended remotely

Treasurer John Hiatt was absent

**Approval of Minutes –**

Commissioner Baldacci moved to approve July 26, 2022 Commissioner Meeting Minutes. Commissioner Sanborn seconded the motion. Vote to approve passed 3-0.

**Public Comment –**

***Larry Dansinger – Resident of Bangor***

Participant commented on the following:

- Would like “rainy day funds” used for purchase of the boilers and not ARPA funds
- Wants to know what Penobscot County’s strategic plan is for the future
- Would like an official statement on if there will be a bond going out
- Questioned recent resignation of Administrator Erika Honey
- Questioned if Treasurer John Hiatt is being paid by the County? With Treasurer Hiatt noticeably absent, who is watching the finances?
- With low staffing in the jail, what is the impact for the inmates?

Commissioner Baldacci responded to Larry Dansinger question on Treasurer John Hiatt. For several months Treasurer Hiatt has been drawing a paycheck without doing any work. We have no legal authority to remove him from office and Treasurer Hiatt has refused to resign. Our Finance Director has been assigned the duties of deputy treasurer; the County is being overseen properly and is in good hands.

***Janet Drew – Resident of York County, Maine***

Participant stated that ARPA funds can be used for work for the good of all. These funds should be used to augment the workforce in the county.

**Bid Opening for the Mud Pond Road Paving Project -**

Commissioner Sanborn opened the Mud Pond Road Paving Project bids. The following three vendors submitted their bids by the deadline.

B & B Paving	\$319,375.00
Pike Industries	\$304,607.12
Northeast Paving	\$305,620.50

Commissioner Baldacci moved to take these bids under advisement. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

**Probate Update –**

Registrar Renee Stupak reported the following:

- Ed Bearor has been appointed Probate Judge until the end of the year. Judge Bearor is moving cases quickly which has been a huge relief for the office.
- Registrar Stupak is looking into archive preservation companies to digitally file 50-60 volumes that are heavily used; will further research and bring information to the Administration office.
- Currently fully staffed, but will revisit during budget discussions adding another staff member. Thus far this year there have been over 700 cases, 100 more cases than last year.

**PRCC Update –**

Director Chris Lavoie reported the following:

- The Fish Hill project has been completed; with the new weatherproof building we are hopeful that there will be no more system issues
- An in-person insurance services office audit took place; significant improvement from our last audit that was held ten years ago
- Staffing is down 13 positions. After meeting with the Board of Directors, we are considering consolidation of radio frequencies because we can't handle the workflow

**Sheriff's Update –**

Sheriff Troy Morton and Civil Department Staff Sargent Lewis Beal reported on the legislative change to the civil fees. After discussion, Commissioner Baldacci moved to increase service fees to \$25 per invoice. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Sheriff Morton reported the following:

- In-house jail population is 172: 62 boarded out to other facilities (11 boarded out to Riverview and Doreatha Dix), no county swaps, two federal marshals being held, ten Maine Department of Corrections, and two inmates held for out of state transfer.
- Growing frustration with the elevator project and control room issues;
- iPad system should be available for use soon with training scheduled to take place Friday
- Jail Administration recently held a barbeque for staff that was appreciated
- A very serious motor vehicle/pedestrian crash remains under investigation
- There have been many missing persons reports that we are assisting other agencies or our own investigations
- We are providing resources for the City of Bangor for a bicycle ride event this weekend; over 600 bicyclists are riding from Bangor to Castine
- There have been some recent hirings for patrol deputies; there is a new posting for two school resource officers (Hermon and Orrington)

**Administration Update –**

Communication:

- There has been active recruitment for the open Administrator position; plans have been made for the transition
- Commissioner Baldacci moved to approve the SOP on Supplemental Wage Taxation as presented to be effective immediately. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.
- Commissioner Cushing moved to approve Grant Manager Lisette Carrithers 8 hours weekly to provide grant support in the EMA department until end of November. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0.
- A report from EMDC is in your folders

**Administration Update – Continued:**

Employment within the County:

- Spreadsheet for position openings
- Our new IT Director starts Monday, August 15

This Week:

- General Unit negotiations is continuing this week
- Department head meeting with training on managing challenging personalities in the workplace
- First draft with department head budgets taking place

Next Week:

- Risk Pool/MCCA meeting on Wednesday
- A representative from the Woodville training site will be presenting at next week's commissioners meeting
- There will be a special meeting next Thursday on review of the ARPA grant beneficiaries' submissions

Miscellaneous:

- Employee handbook is going to the department heads tomorrow for their final review
- Early work on our health insurance renewal

Warrants:

- Payroll Warrant to be approved for 07.29.2022: \$ 257,505.12
- A/P Warrant to be approved for 08.02.2022: \$ 652,146.99
- UT Warrant to be approved for 08.02.2022: \$94,262.94
- UT TIF Warrant to be approved for 08.02.2022: \$4,200.25
- Commissioner Baldacci moved to approve the warrants as presented. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Payroll Change Notices signed for: Peter Formanski – Hired F/T Patrol, Corey Ouellet – Hired F/T Corrections; Colby Cole – Resignation; Linda Alley, Justin Backer, Benjamin Brown, Ryan Buck, George Buswell, Gerald Carstensen, Kelly Kennelly, Kristine Higgins, McKenzie Madden, Daniel Saulnier, Jeremiah Smith, Jennifer Snow, Francis Surdick, Dustin Umlauf, and Kevin Varnum – Payroll Status Changes

**Public Session –**

Commissioner Baldacci moved to approve Pike Industries bid of \$304,607.12 for the Mud Pond Road Paving Project. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 10:05 a.m., under 1 M.R.S.A. § 405 (6) (D) Contract Matter. Commissioner Cushing seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Administrator Honey, Director Shaw Weeks and Deputy George Buswell. Session ended at 10:15 a.m.

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 10:20 a.m., under 1 M.R.S.A. § 405 (6) (D) Contract Matter. Commissioner Cushing seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Administrator Honey, Director Lavoie, HR Coordinator LaBree and Director Mallar. Session ended at 10:45 a.m.

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 10:46 a.m., under 1 M.R.S.A. § 405 (6) (C) Contract Matter. Commissioner Baldacci seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Administrator Honey, HR Coordinator LaBree and Director Millar. Session ended at 10:47 a.m.

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 10:48 a.m., under 1 M.R.S.A. § 405 (6) (C) Contract Matter. Commissioner Baldacci seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Administrator Honey, HR Coordinator LaBree, Director Millar and AFSCME General Unit. Session ended at 10:52 a.m.

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 10:53 a.m., under 1 M.R.S.A. § 405 (6) (A) Personnel Matter. Commissioner Baldacci seconded the motion. Vote to approved passed 3-0. Present were: Commissioners and Administrator Honey. Session ended at 11:38 a.m.

**Action Taken - None**

**Meeting Adjourned-**

Commissioner Baldacci moved to adjourn the meeting at 11:40 a.m. with no further business on the agenda. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

**Certified By:**

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Administrator, Erika Honey

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Laura J. Sanborn, Chair

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Peter K. Baldacci, Commissioner

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Andre E. Cushing, III, Commissioner